

Hastings Highlands Public Library
April 26, 2017 Meeting Minutes
9:30 am in the Program Room

Attendance:

Vivian Bloom, Municipal Representative	YES	Anne Coleman, Director	YES
Chris Hass, Director	YES	Kathy Irwin, Chair	No
Marjory McPherson, Vice Chair	YES	Kristena Schutt, Director	YES

Staff: Kimberly McMunn, CEO/Chief Librarian, Secretary/Treasurer, CRO

Regrets: Kathy Irwin

Welcome by Board Vice-Chair

1) Call to order by Marjory McPherson

2) Declaration of Conflict of Interest-none

3) Approval of Agenda

Resolution #17-10

Moved by: Anne Coleman

Seconded by: Chris Hass

That the agenda be accepted as presented. All in favour. Carried.

4) Minutes

Resolution #17-11

Moved by: Vivian Bloom

Seconded by: Anne Coleman

That the minutes of March 23, 2017 be accepted. All in Favour. Carried.

5) Business arising from minutes March 23, 2017.

- Further discussion about the hiring of temporary administrative support. As we can only have one CEO, the title will be Interim Library Manager. There will be a request for flexible hours in the contract and pay range was determined.
- Barn Quilt project is progressing well. Now called OPQP – Outdoor Painted Quilt Project. Public meeting scheduled for end of May.
- Anne Coleman provided a template suggestion to make minutes less time consuming. New template will be used in next meeting.
- Anne Coleman offered an alternative to getting kiosk built if partnership with Loyalist College is not viable.
- Marjory is progressing with charitable status application.

6) Reports

CEO – May agenda includes the APLL refresher which Kristin and Kim will be attending, small libraries meeting, presentation submission for OLA in 2018 and presentation with Bancroft CEO in Niagara Falls on Outcome Based Planning. June is date for the webinar with Education Institute. In

April, May and June, the CEO is attending Ministry roundtables via teleconference representing some rural libraries issues as they pertain to the topics being discussed.

Treasurer – working on proposed budget for May's meeting

Committee – nothing to report at this time

Trustee – Kathy Irwin to send report for next meeting

Council – nothing to report at this time

7) Strategic Plan

Resolution #17-12

Moved by: Anne Coleman

Seconded by Chris Hass

That proposed recommendations from Strategic Planning session with Peggy Malcolm be accepted with minor changes to wording. The CEO will start to build the final report with draft for next meeting. All in favour. Carried

8) Policies

Resolution #17-13

Moved by Chris Hass

Seconded by Kristena Schutt

That Foundation policies 1-4 were reviewed and accepted as presented. All in Favour. Carried.

9) New Business:

- Discussion of instructional courses that could be offered included community safety and well being, situational table training (OPP?), customer service training and anxiety training (Health Unit?). We will contact these agencies to see if they have other programs available.

10) Other Business

- Chris Hass shared information about community potluck dinner

11) Next meeting is Wednesday, May 24th. Meeting Adjourned at 11:55 pm by Anne Coleman.