

Hastings Highlands Public Library
January 25, 2017 Meeting Minutes
9:30 am in the Program Room

Attendance:

Vivian Bloom, Municipal Representative	YES	Anne Coleman, Director	YES
Chris Hass, Director	YES	Kathy Irwin, Chair	YES
Marjory McPherson, Vice Chair	YES	Kristena Schutt, Director	YES

Staff: Kimberly McMunn, CEO/Chief Librarian, Secretary/Treasurer, CRO

Welcomed by CEO

1) Call to order by Kathy Irwin

2) Declaration of Conflict of Interest-none

3) Approval of Agenda

Resolution #01-17

Moved by: Christine Hass

Seconded by: Anne Coleman

That the agenda be amended to include a closed session. All in favour. Carried.

4) Minutes

Resolution #02-17

Moved by: Vivian Bloom

Seconded by: Marjory McPherson

That the minutes of December 21, 2016 be accepted. All in favour. Carried.

5) Business arising from minutes.

- 'Thank You' cards have been sent to participants of last fall's fund-raiser.
- Kristena informed the Board that the newspaper declined her submission of the fund-article held in the fall, due to lateness of the submission.
- Kate reminded staff that if receipts for kiosk were submitted early this spring that Baptiste Lake Association would support building of kiosk up to \$500
- We still need to follow up with EORN regarding Internet connectivity
- Anne Coleman is hoping to attend Board Boot Camp at OLA

6) Closed session

Resolution # 03-17

Moved by: Christine Hass

Seconded by: Marjory McPherson

That the Library Board move into Closed Session at 10:20 am to discuss information pertaining to an identifiable individual

Resolution #04-17

Moved by: Kristena Schutt

Seconded by Anne Coleman

That the Board leave Closed session at 10:40 and return to regularly scheduled agenda

Closed Summary: Discussion was pertaining to legal updates and direction pertaining to future actions.

7) Reports

CEO – Written report submitted to Board,

Treasurers Report – worksheet submitted to board, concerns about budget discussed (lack of income vs increase in expenses, especially new legal)

Council – Mayor will make technology plea at ROMA

Committee – nothing at this time

Trustee – nothing at this time

Correspondence – FOPL strategic plan was presented and Board requested individual copies

7) Strategic Plan – 2014-2016 Strat Plan was reviewed to determine if goals were met. Next Board meeting Peggy Malcolm from Southern Ontario Library Service will attend to assist in preparation of new plan. CEO will provide lunch.

8) Policies – table until next meeting

9) New Business:

- Preview of style of Annual Report was presented. The report matches the new Banner designed for the library. The Banner will be showcased at OLA Super Conference in new feature called Library Blvd. Anne Coleman will provide a list of people from fund-raiser to include in Annual Report

10) Other Business – Marjory McPherson requested that Economic Development project be revisited and an update brought forward for people to let them know that the work compiling information was not just another report to sit on the shelf. The CEO will ask the CAO provide an update in Council packages.

11) Meeting Adjourned at 12:00 am by Christine Hass